

CRSP Verbal Progress Report 2004-2005



Date: _____

Community Organisation: _____

Organisation

Address/Location: _____

Organisation Presence: _____

Phone Number: _____

LTSA Staff member: _____

Written Report Received: _____

Project Name/s & Funding: *(Objectives as per written QPR)*

Progress Report on Objectives:

What progress has occurred since your written report was submitted?

Are you on target to complete your road safety activity?

If not, what action would be required to realign your objectives?

General

What successes have you experienced?

What challenges have you experienced that have had an impact on the delivery of your road safety activity?

Are there any recommendations that you would make at this stage of your road safety delivery?

LTSA Overview

- Road Safety Conference discussed
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Check List

- Invoice received
- Payment for [] installment to be [date]
- Budget received

Verbal Report Feedback

Reminder

- Proposals for Community Road Safety Programme 2004/2005 close **[date]**

Continue on next page if required

CRSP Verbal Progress Report 2004-2005 continued

Budget (excl. GST)

Funding received from LTSA (excl. GST)

Expenditure Description	Amount Spent
Total spent to date (excl. GST)	
Funding balance remaining (excl. GST)	