

quarterly progress report (a)

for projects including CRSP advertising funding



Please use a separate report form for each activity

Date:

From (*contact person and organisation*):

Activity name (*copy from application*):

Activity objectives (*copy from application*):

.....

Contracted activity proceeded as planned for this quarter?

(please circle one)

Yes

No

Comment on activity completed so far. Ensure **advertising activity** is clearly identified.

.....
.....

Plans for next quarter:

.....
.....

Contracted funding spent as planned for this quarter?

(please circle one)

Yes

No

Comment:

.....

I confirm that all of the above information is correct.

Signed _____

Date _____

Quarterly record of spending

Budget	Land Transport NZ \$	_____
	CRSP advertising \$	_____
	Other funding (if applicable)	_____
	Total	_____

Date	Supplier	Invoice Number (where provided)	Description of item	Amount
				\$
				\$
				\$
				\$

Please use **bold** or *italics* to identify advertising spend.

Quarterly expenditure total	\$ _____
Funding balance remaining	\$ _____